

# Corneal Consultants of Colorado, P.C.

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*Ophthalmic Consultation and Surgery*

**Welcome** to the offices of Drs. Richard E. Damiano, S. Lance Forstot, Karen M. Repine, Robert I. Fish and Sarah N. Mirza. The doctors and their staff are dedicated professionals who strive to provide the best possible medical care and assistance available to their patients. This letter contains brief information that we hope you will find helpful.

- ◆ Our telephone number is (303) 730-0404. During office hours a receptionist will be available to assist you. If you have an emergency, please inform her. The doctors are available 24 hours a-day, weekends and holidays included. After hours, if you find it necessary to reach your physician, call the main number. Be sure to give the answering service your name, telephone number and address. State the problem and your doctors' name. If your call is not returned within fifteen minutes, do not hesitate to call again.
- ◆ Office hours are Monday through Friday 8:00 a.m. to 5:00 p.m. We are closed on weekends and legal holidays.
- ◆ We work on an appointment basis in order to give the best service available to all our patients. **If you find you are unable to keep an appointment, kindly notify us 24 hours in advance. Without notification, a \$25.00 missed appointment fee will be charged.**
- ◆ We are located at 8381 SouthPark Lane, Littleton, Colorado. Ample on-site parking is available on the east side of the building.
- ◆ Also included in this packet is the patient information sheet and our Financial Policy. Please read and complete and bring them with you on your first appointment. This will save you time when you get here. You will not be seen by the doctor until all paper work has been completed. We require that you present current insurance card(s); please let us know if you have vision insurance as well as medical. We also require photo identification, i.e. Drivers License, Student I.D. etc.

We hope your upcoming visit will be a pleasant, educational and informed experience.

In the mean time if you have any questions or concerns, please do not hesitate to call us.